

Dear COEHD Student,

Your application for university admission for a graduate program at Texas A&M University-Corpus Christi was reviewed. and you recently received notification of acceptance by Graduate Studies.

This letter serves as an admission offer for **seeking teacher certification** along with a master's degree (Elementary or Secondary Education) in the Master's and Certification (MAC) Program. The following is required:

- Signed acceptance letter
- Payment for Texas Education Agency (TEA) fee [19 TAC 229.9(7)]
Utilize [link](#) to submit payment; **Due before 1st day of class**. Provide copy of payment receipt to: CertOfficeRR@tamucc.edu
- Enrollment in program course(s) beyond admission semester census date*.
For initial semester, failure to enroll or maintain enrollment past admission semester census date will be considered a candidate's formal notice of denying program's offer of certification admission.

Please indicate the **ONE** field/area in which you will seek certification while in the MAC program:

Early Childhood - Grade 6

Core Subjects EC-6 with Science of Teaching Reading**

Grades 4-8

Math	English Language Arts & Reading with Science of Teaching Reading**
Science	Social Studies

Grades 7-12

English Language Arts & Reading	Social Studies	Life Science
Math	History	Physical Science (6-12)

Early Childhood-Grade 12

Special Education	Spanish/LOTE	Music
Physical Education	Art	Theatre

For initial teacher certification eligibility, all of the following is required:

- ❖ Successful completion of all course work.
- ❖ Pass required TExES content area exam as indicated above for your degree plan. Areas indicated with a (**) require an additional exam (Science of Teaching Reading) for certification eligibility.
- ❖ Pass required TExES pedagogy exam.
- ❖ Conferral of Master's Degree. (official awarding of degree)
- ❖ Submission of certification application, completion of fingerprinting process, & paid associated fees for both.
- ❖ Pass fingerprint background check/TEA***.

***Texas Education Agency (TEA) requires passing a fingerprint background check for certification issuance. If needed, a person who is enrolled or planning to enroll in a State Board for Educator Certification-approved educator preparation program or planning to take a certification examination may request a preliminary criminal history evaluation letter regarding the person's potential ineligibility for certification due to a conviction or deferred adjudication for a felony or misdemeanor offense. Click here for instructions for this process.

Notices:

The semester PRIOR to internship, apply for a job to work as either an intern teacher (a year-long, paid position in charge of your own classroom) or a clinical teacher (a single semester position in a classroom with a teacher). If you choose the clinical teaching path, you will register for 6 hours of clinical teaching for the fall. These hours are not accepted for graduate credit therefore you will be required to take two additional graduate level courses within the teacher preparation coursework.

You are responsible for information about academic standing, course loads, comprehensive examinations, time limitations, campus clearance eligibility, completing degree & certification requirements, state testing, applications/fees, other information in the catalog related to your program. It is the responsibility of program candidates to complete the certification application process within a timely manner upon degree conferral & passing all required certification exams or run the risk of losing passed exam(s) and certification eligibility due to unpredictable changes in state law and rules. Program candidates are to contact the certification office to request procedures (CertOfficeRR@tamucc.edu) when they have met all requirements.

For MAC Program questions, contact Dr. Kimberly.Reinhardt@tamucc.edu. For certification questions, contact Carol.Pike@tamucc.edu.

I accept the responsibilities associated **with seeking teacher certification** & participation in the MAC Program in the Educator Preparation Program at Texas A&M University – Corpus Christi (178504).

Student Name: _____ A#: _____

Student Signature: _____

***Certification Admission Date:**
Certification admission date with our Educator Preparation Program will correlate with the university's enrollment census date for the semester/year your program participation begins:

- Fall/Spring semesters: 12th day of class
- Summer sessions: 2nd day of class