

# Biographical Data Sheet for Faculty

Form **must** be completed in its entirety and filed with the Division of Institutional Excellence at initial hire before person may be assigned to teach a class. Form must be forwarded with pertinent credentials documentation (i.e. CV, official transcripts of graduate work, credentialing form). For questions related to this form or credentialing processes, contact Jairo Benitez (jairo.benitezsanchez@tamucc.edu).

Banner ID (A#): \_\_\_\_\_ Term:  Fall  Spring  Summer Year: \_\_\_\_\_

Full Name: \_\_\_\_\_  
Last First Middle

College (check one):  BU  EC  EH  LA  NH  SA  SN

Department (check one):

**BU:**  AFBL  DSEC  MGMK  
**EC:**  COMP  ENGR  
**EH:**  CILS  COUN  EDLD  KIMS  
**LA:**  DHUM  DINS  DSOC  ENGL  PSOC  
**NH:** HLSC  NUED NUPR  
**SA:** ARTD  CMED  MUSI  THED  
**SN:** LSCI MATH PENS

Rank (check one):  Professor  Associate Professor  Assistant Professor  Instructor  Visiting Professor  
 Clinical Prof  Clinical Associate Prof  Clinical Assistant Prof  Professional Senior Prof  
 Professional Associate Prof  Professional Assistant Prof  Research Full Prof  Visiting Assistant Professor  
 Research Associate Prof  Research Assistant Prof  Teaching Assistant\*  Adjunct

**\*Teaching Assistant (check one, as appropriate):**

- non-credit bearing section, does not assign grades
- credit-bearing section; only assists instructor but is not instructor of record
- credit-bearing section; instructor of record

Tenure Status:  Tenured  Tenure Track  Not tenure track

If tenured, enter date: \_\_\_\_\_ If tenure track, enter review date: \_\_\_\_\_

Date of Birth (mm-dd-yyyy): \_\_\_\_\_ Sex:  Female  Male

Budgeted FTE for current term: \_\_\_\_\_ (e.g., one class=0.25 FTE, full-time=1.00 FTE)

Highest degree earned: \_\_\_\_\_ In discipline: \_\_\_\_\_

Highest degree school name: \_\_\_\_\_ Date Received: \_\_\_\_\_

Other degree earned: \_\_\_\_\_ In discipline: \_\_\_\_\_

Other degree school name: \_\_\_\_\_ Date Received: \_\_\_\_\_

Other degree earned: \_\_\_\_\_ In discipline: \_\_\_\_\_

Other degree school name: \_\_\_\_\_ Date Received: \_\_\_\_\_

Other degree earned: \_\_\_\_\_ In discipline: \_\_\_\_\_

Other degree school name: \_\_\_\_\_ Date Received: \_\_\_\_\_

Other professional qualifications, special skills, or graduate semester credit hours in principal discipline (ATTACH JUSTIFICATION, AS REQUIRED):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Beginning date of employment:  Sept 1  June 1  Jan 1 of year: \_\_\_\_\_

Number of years of prior full-time faculty experience: \_\_\_\_\_

Home street: \_\_\_\_\_

Home city: \_\_\_\_\_ Home state: \_\_\_\_\_

Home ZIP: \_\_\_\_\_ Home phone: \_\_\_\_\_

Home phone security:  = no restrictions  = do not release to students  = do not release to anyone except Chair, Dean or Provost